

# Individual Decision

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The attached report will be taken as  
Individual Portfolio Member Decision on:

**3<sup>rd</sup> February 2010**

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<b>Ref:</b>	<b>Title</b>	<b>Portfolio Member(s)</b>	<b>Page No.</b>
ID1772	<b>Stratfield Mortimer – Parish Plan Refresh</b>	Councillor Pamela Bale	3 - 27



## Individual Member Decision

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<b>Title of Report:</b>	<b>Stratfield Mortimer – Parish Plan Refresh</b>		
<b>Report to be considered by:</b>	<b>Councillor Pamela Bale</b>	<b>on:</b>	<b>3<sup>rd</sup> February 2010</b>
<b>Forward Plan Ref:</b>	<b>ID1772</b>		

**Purpose of Report:** To seek adoption of the refresh of the Stratfield Mortimer Parish Plan by the Council

**Recommended Action:** The Plan be formally adopted by the Council as an important document

**Reason for decision to be taken:** Formal adoption of the Community Plan.

**List of other options considered:** None

**Key background documentation:** Stratfield Mortimer Community Plan

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## Supporting Information

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### 1. Background

- 1.1 Since December 2008 Community Led Plans (or Parish Plans) have been formally endorsed by West Berkshire Council, via the Individual Decision process.
- 1.2 The endorsement of a Community Plan means that the Council commits to working positively with the community to realise the vision set out in the plan. This means that the Council will give approval or sanction, where it can, actions that have the support of the community and have been included in the Community Plan Action Plan. This is subject to the draft Action Plan having been circulated to the Council and its Partners by prior agreement and the actions discussed in consultation with the Principal Policy Officer for Community Planning.

### Community Planning In West Berkshire

- 1.3 West Berkshire Council, working alongside other key partners from the Local Strategic Partnership such as the Community Council for Berkshire and the local community, has promoted the development of Community Planning across the District.
- 1.4 The Council's success in pushing forward this work has been recognised nationally; firstly through the award of Beacon Status for the local authority in 2006 as part of the "Empowering Communities Improving Rural Services" theme and more recently through the successful joint local authorities bid to the national Beacon Peer mentoring fund, which the Council led, to further develop work in Community Planning.
- 1.5 Community (or Parish Plans, as they are sometimes known), are key documents that set out a vision for how a community wishes to develop in the future. They contain an action plan that will help to realise that vision.
- 1.6 Community Plans are developed through a wide ranging consultation process with the local community. This helps ensure that the resulting plan reflects the needs and aspirations of local people. The Plans are therefore an important source of intelligence about the views and concerns of the community as well as highlighting specific actions that communities wish to see taken in their areas. This information plays an important part in shaping both service planning and delivery across the Council but is increasingly being used to inform Council strategy and policy development.
- 1.7 The process by which Community Plans are developed involves extensive liaison and engagement with service providers and statutory organisations, most especially the Council. This close involvement and dialogue helps ensure that officers are aware of the direction and aspirations of the community and can help develop meaningful and realistic actions.
- 1.8 Draft action plans are also circulated to Ward Members and members of the Local Strategic Partnership (The West Berkshire Partnership) for comment, and in order

that support can be given to communities to fulfil the aspirations of the Sustainable Communities Strategy.

- 1.9 This close engagement between the Council and the community at a very practical level helps to provide an excellent platform for improving relationships and communications between the local authority and the communities it serves.
- 1.10 A further benefit emerging from Community Planning is that it has helped bring communities and organisations together to focus on developing solutions to local problems, for example; joint working on environmental issues, such as noise from the M4; allotment provision; growing food locally and development of local business groups.
- 1.11 This report (and the accompanying Community Plan) brings to Members' attention the contents of the Community Plan for Stratfield Mortimer along with the above accompanying contextual information about the basis and progress on Community Planning in West Berkshire.
- 1.12 Stratfield Mortimer produced their first Parish Plan in 2006. This document represents a refresh of that original document and has been produced using the refresh process developed jointly by West Berkshire Council and Community Council Berkshire. This process involves looking at, past achievements, and outstanding issues from the original parish plan and an examination of new issues that have emerged from the community to produce a new vision and action plan for the area. The action plan itself is built around the 5 themes of the sustainable community strategy. This provides an ideal focus for the plan and helps develop clear links between local activities and the overall strategic vision for the district;
- 1.13 Stratfield Mortimer's Plan includes projects in the following areas;
  - The creation of a new community partnership to take the action plan forward
  - To support and develop community activities, events and facilities including provision for young people and older people
  - To reduce speed on local roads and addressing parking problems
  - To develop a village emergency plan
  - To improved information on local businesses and the creation of a local business club and website to promote enterprise in the community
  - To improve sports and recreation activities
  - To tackle climate change, reduce energy usage and support locally grown food
  - To reduce litter and waste

## Appendices

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Appendix: Stratfield Mortimer Community Plan and Action Plan

## Implications

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<b>Policy:</b>	Parish Plans are an integral part of the Council's Vibrant Villages theme within the Council Plan
<b>Financial:</b>	There are no specific financial implications arising from this report at this stage. Any of the actions in the Community Plan that have financial implications for services will need to be addressed as and when those actions are moved forward and will be accommodated within existing budgets. If actions require additional resources these will be brought to members for consideration in due course.
<b>Personnel:</b>	There are no personnel implications at this stage
<b>Legal:</b>	There are no direct legal implications at this stage
<b>Environmental:</b>	Community Plans often raise many local environmental issues and as such can play a very useful role in conserving and enhancing the environment at a very local level.
<b>Equalities:</b>	The consultation carried out in support of the Community Plan helps ensure that all people have an opportunity to have their views and concerns heard.
<b>Partnering:</b>	Community Plans are an excellent example of partnering between the local community and the Council.
<b>Property:</b>	No specific property implications. Any property related matters within the action plan will be addressed by the relevant service as and when the action is moved forward by the community in conjunction with the Council.
<b>Risk Management:</b>	There are no direct risk management issues arising from the plan. As and when actions are moved forward any risk issues will be addressed by the relevant service area.
<b>Community Safety:</b>	There are no specific or direct Community Safety implications.

**Consultation****Members:**

**Leader of Council:** Councillor Graham Jones

**Overview & Scrutiny Commission Chairman:** Councillor Brian Bedwell

**Select Committee Chairmen:** Councillor Emma Webster (Greener)  
Councillor Carole Jackson-Doerge (Healthier)  
Councillor Irene Neill (Stronger)  
Councillor Hilary Cole (Safer)

**Ward Members:** Mollie and Keith Lock

**Opposition Spokesperson:** Councillor Jeff Brooks

**Local Stakeholders:** WBC, GCT, Safer Communities Partnership, Voluntary Sector.

**Officers Consulted:** All Senior Management within WBC and West Berkshire Partnership Board

**Trade Union:** N/A

Is this item subject to call-in.	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>
If not subject to call-in please put a cross in the appropriate box:		
The item is due to be referred to Council for final approval	<input type="checkbox"/>	
Delays in implementation could have serious financial implications for the Council	<input type="checkbox"/>	
Delays in implementation could compromise the Council's position	<input type="checkbox"/>	
Considered or reviewed by OSC or associated Task Groups within preceding 6 months	<input type="checkbox"/>	
Item is Urgent Key Decision	<input type="checkbox"/>	







# **Stratfield Mortimer Parish Plan Refresh 2009**

## Acknowledgments

- The Parishioners who completed the questionnaire and attended the public meetings giving their constructive comments and ideas.
- The Parish Plan Refresh Working Party: Rebecca Barker, Pete Blagden, Mike Dennett, Mark Hillyer, Jayne Kirk, Geoff Mayes, Danusia Morsley (Chairman), Gareth Price.
- Greenham Common Trust who helped with the questionnaire through design, production, data input and analysis.
- The many volunteers who delivered the questionnaire to every home in the parish: Roy Ancill, Rebecca Barker, Pete and Jean Blagden, Jackie Bowyer, John Bull, Julie Carter, Ali & Bob Coe, Mike Dennett, Colin & Penny Ebdon, Alan Fisher, Betty Haines, Mark Hillyer, Rachael James, Keith Lock, Ed Mace, Jo Marsh, Geoff Mayes, Danusia & Chris Morsley, Bob & Sue Powaza, Gareth Price, Pauline Rabbitts, Adrian Smith, Mike Sowden, Alan Thorpe, Ian Titman-Read, Ruth Weiss.
- Budgens, Mortimer Post Office, Mortimer Library, St. John's School, and Willink School who collected completed questionnaires.
- Community Action West Berkshire, especially Sarah Ward who provided support and guidance through the whole process.
- West Berkshire District Council, especially Carole Ruse.

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# Stratfield Mortimer Parish Plan Refresh – 2009

## Background

Stratfield Mortimer was one of the first communities in West Berkshire to undertake a Parish Plan. Work on the Parish Plan was started in 2002 and the first plan was published in 2004; this was then adopted by the Parish Council and West Berkshire District Council. As the summary of its vision for the village it stated:

*Stratfield Mortimer will conserve its rural heritage and retain its distinctive character. It will continue to have a thriving small business economy with a substantial commuter population. Changes and improvements that enhance the Quality of Life of the whole community are to be encouraged. Developments of whatever kind or scale will be in harmony with their setting and enrich the Parish.*

These aims have been sustained throughout the ensuing five years and much has been achieved. The plan contained actions grouped under various Key Subjects; the following examples show some of the benefits to the village that have been achieved:

- **Crime Reduction:** An additional PCSO partially funded by the Parish Council
- **Traffic Management:** Village gateway signs, a pedestrian crossing on The Street, changes to speed limits
- **Public Transport:** The minibus service to the station
- **Housing:** the production of a Village Design Statement
- **Leisure Activities & Facilities:** The Community Centre, multi-sports wall and youth shelter
- **Communications:** the Parish Council newsletter

By 2008 most of the specific objectives of the original plan had been achieved and West Berkshire District Council indicated, and the Parish Council agreed, that it was time to refresh the parish plan.

## The Parish Plan Refresh Process

The Parish Council set up a working party of parish councillors and parishioners to start work to refresh the Parish Plan in 2008. Public meetings were held in St. John's Hall in October 2008 and in St. John's Infant School in February 2009. The latter was particularly successful with close to 200 people attending on one of the iciest days of the winter, freely and enthusiastically giving their ideas and discussing the future of the village.

People spoke about the need for more activities in the village for all ages, but particularly for the young and the old. Concerns for the environment and a wish to work together to promote green issues came up time and time again. A common theme was the wish to volunteer, be it in conservation work, working with the young or working for the community. A frequent message was that individuals did not hear of the opportunities for such work and did not know how to get involved. The impression from the day was of great energy of community spirit waiting to be harnessed to the public good. Very few came to complain about anything; people spoke of Mortimer as a good place to live and were seeking to further enhance that experience.

From these events and ideas a questionnaire was developed. This was designed to be completed by individuals and, with much publicity; two copies were delivered to each of the 1700 households in the village, with further copies available on request. The questionnaire also included some questions designed to help the Parish Council with ongoing issues. Additional questions were designed to measure how the village rates various local services compared with five years ago.

Another vigorous publicity campaign resulted in 948 questionnaires being completed and returned which represents over 31% of the 3026 people on the electoral roll. Expert help was gratefully received from Greenham Common Trust in the design, production and analysis of the questionnaires.

Simultaneously a youth questionnaire was developed with the help of some of the young people of the village. This was distributed through St. Mary's Junior School and Willink School and was available on request for children attending other schools. A total of 133 youth questionnaires were returned.

## The New Vision

The views of the community expressed this time through public consultation and the questionnaires are very similar to those expressed five years ago. Stratfield Mortimer is essentially a rural parish and wants to retain its character and sense of community. Some new trends and ideas are also apparent. In line with the country as a whole, green issues are now to the forefront of more people's minds and most excitingly, community involvement has come to take even greater precedence.

The people of Mortimer through the public consultation events and the questionnaire repeatedly and consistently asked for more opportunities to be involved in their community as participators in a wide range of activities, but even more importantly, as active organisers and volunteers.

The exercise demonstrated a groundswell of enthusiasm for community involvement and it is proposed to establish a community partnership, Mortimer Village Partnership, to coordinate community-based initiatives.

Since the last plan the village has grown – the Mortimer Hill development has added 120 houses to the village and there have been approximately 55 from other in-fills. New residents are just as keen to be involved in the village community and this has increased the demand for both new activities and greater capacity in existing activities that cannot accommodate all those who would like to take part.

The questionnaire asked if people were prepared to pay for suggestions in the questionnaire by an increase in Council Tax if it was necessary. Although the questionnaire was distributed during a period of significant economic downturn, 40% were prepared to pay extra although 42% were not.

Note that all percentages referred to in this document (%) are, unless otherwise stated, the percentage of people giving a particular response to a question, based on the number of people who answered that question.

Some questions from the 2004 questionnaire were repeated to see whether people's views on local services or their usage of local facilities had changed. The comparisons are shown below.

### What are your views on the service provided in the Parish by the following?

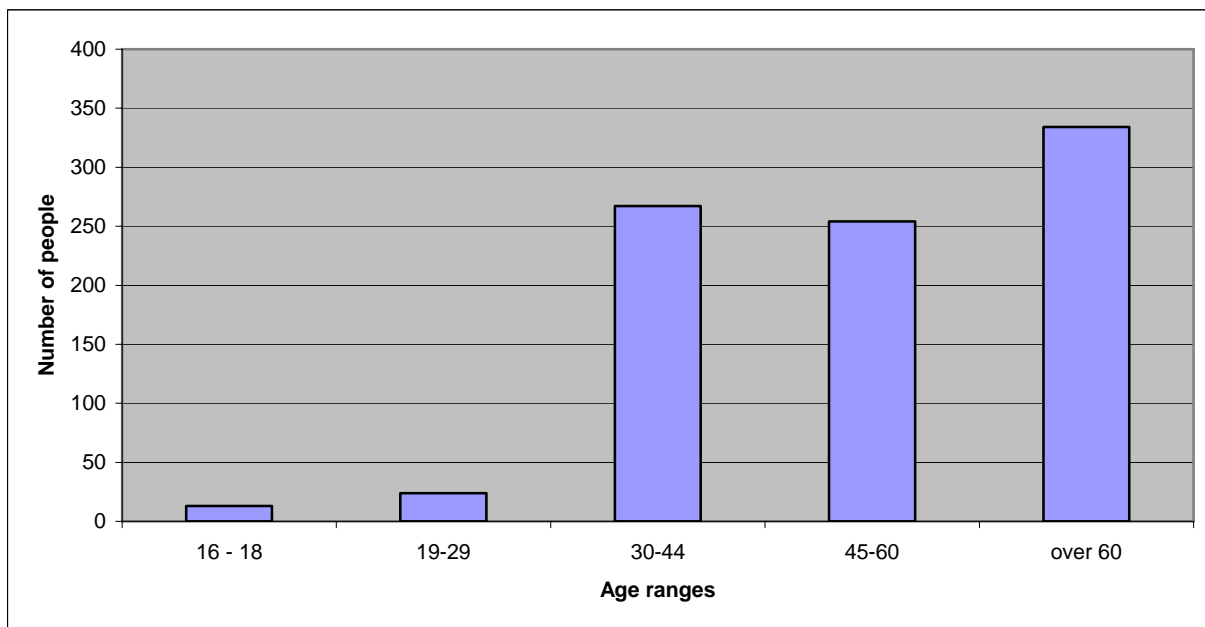
	Good		Poor	
	2004	2009	2004	2009
<b>Fire Service</b>	63%	68%	0%	0%
<b>Police</b>	3%	18%	61%	28%
<b>Ambulance Service</b>	18%	28%	5%	3%
<b>Doctors</b>	62%	63%	4%	4%
<b>Dentists</b>	34%	39%	8%	9%
<b>Chemist</b>	79%	74%	1%	2%
<b>Healthcare support services</b>	19%	21%	4%	3%
<b>Library</b>	54%	47%	3%	2%
<b>Parish Office</b>	17%	18%	3%	7%

In this table and the following one the percentages are based on the total number of people returning a questionnaire.

**How often do you use the following facilities?**

	Daily - monthly		Occasionally		Never	
	2004	2009	2004	2009	2004	2009
<b>Willink Pool and Leisure Centre</b>	18%	23%	20%	27%	59%	45%
<b>Tennis Courts</b>	3%	6%	9%	18%	82%	70%
<b>Football Pitches</b>	3%	8%	5%	12%	84%	73%
<b>Cricket Pitches</b>	1%	2%	1%	6%	91%	86%
<b>Children's Playground</b>	21%	29%	16%	21%	58%	45%
<b>Fairground</b>	24%	44%	27%	35%	43%	16%

The following graph shows the age ranges of the 892 people responding to the 2009 questionnaire who answered the question concerning age:



## The Action Plan

The process of parish planning has developed considerably since Stratfield Mortimer undertook its first plan in 2002. Building on good ideas from many communities, West Berkshire has now developed a template that it requires communities to use in describing their parish plans. This asks communities to consider their needs and aspirations under five headings:

- **A Strong Community** - Actions in this category should seek to include everyone, fostering a sense of belonging and participation in community life, providing similar life opportunities and accessible services for all
- **A Greener Community** - This can include reducing carbon footprint in the community, reducing waste and increasing recycling, encourage consumption of local produce, increasing diversity of local wildlife.
- **A Safe Community** - Examples of this include reducing anti-social behaviour, reducing speed on roads, emergency planning
- **A Prosperous Community** - Communities may, for example, seek to support the economy of villages, encourage Tourism, or support employment in rural areas
- **A Healthy Community** - Communities are asked to think widely about health, including such things as fostering a sense of place and belonging, improving health and well-being of local people and young people, promoting independence of vulnerable people

The following pages give a summary of what the people of Stratfield Mortimer have said through the questionnaire and public consultation, and the resultant objectives and actions. This is followed by the Action Plan Template.

Note that all percentages referred to (%) are, unless otherwise stated, the percentage of people giving a particular response to a question, based on the number of people who answered that question.

## A Stronger Community

### Questionnaire results and commentary

The single strongest message that became apparent from both the February 2009 public meeting and the questionnaire is that people want more personal involvement in the village through volunteering and taking part in local activities and events. There are many suggestions for new clubs and regular events for the whole village. People expressed a strong feeling of belonging to the village and wished to be able to pursue their interests locally as well as take up new pursuits. Not having to travel out of the village for a particular activity is viewed as a great bonus, particularly for the young and old who may not have access to a car and have to rely on the still limited public transport.

264 (32%) wanted to be part of a new list of volunteers who would be willing to help with initiatives such as community planting, conservation, helping support local events or fund raising. 30 (23%) young people wanted to form a youth community group to discuss how the changes they wanted could be progressed.

There was recognition of the needs of the disabled through a clear mandate for disabled access to both platforms at the station (82% composed of 44% stating it essential and a further 38% as desirable). When asked about the provision of play equipment for disabled children 555 (69%) indicated they would support this.

There was much interest in improving and extending facilities at the public library. 43% would like extended opening hours although a similar number had no opinion. 83% of young people wanted more DVDs to be available at the library; there was also a strong demand for more books for older children. 121 (13%) people also took the time to write their own ideas for enhancing the library.

There was a high level of support for a community website with 35 (4%) people offering to help develop and maintain one. 88% wanted a village events diary, 82% information about clubs, and 84% information about schools, doctors etc. 149 (16%) people provided additional ideas of content and features for the website.

### Vision for the future

The vision that emerged from the public consultation process was that Mortimer should become a place where:

It is easy to access information about what is happening in the village, and in particular to find out about volunteering opportunities. There are many options for social and community activity within the village. An active community website promotes the image of the village. People come together to organise whole village events. Those wishing to form new clubs or organise new events in the village have a source of support and guidance. Young people are involved in making decisions about facilities and activities for their age group. The library has modern facilities in keeping with the size of the area it serves.

### Community Actions

- A new, independent, community organisation, Mortimer Village Partnership, to create, own and manage a community website, coordinate volunteers and volunteering opportunities in the village, and to promote and support community activities and events.
- New activities for adults, starting with a book club, a film club and a group organising activities for older people.
- A youth club at the Community Centre.
- Whole Village events such as a fun day, winter fair, sports tournament, community litter-picking activities.
- Create a Youth community group, probably starting with children of junior school age.
- A community meeting place to incorporate some or all of: coffee shop, Internet café, local produce market.

### SMPC to look at the feasibility and practicality of the following actions

- Additional station car park and disabled access to both platforms.
- Additional Royal Mail post boxes.
- Improved library facilities.
- Increased car park size at Fairground.
- Play equipment for disabled children on the Fairground.

## **A Safer Community**

### **Questionnaire results and commentary**

Many ideas were suggested to reduce speeding in the village. A total of 89% thought that 20 mph time-controlled signs outside the schools were essential or desirable. A total of 78% thought more vehicle-activated signs were essential or desirable. 78% of young people of the village said that getting cars to stop speeding in the village was very important to them.

The issue of car parking at drop off and pick up times at St. Mary's School was important to many people. 468 people (66%) rated a car park/drop-off facility as the most acceptable solution. 373 (57%) people thought that avoiding the area at school times was the least acceptable solution, while 376 (58%) thought doing nothing was the least acceptable solution. Other solutions involved a free or subsidised bus service.

The safety of pedestrians was in many peoples' minds. 71% want the feasibility of crossing point on West End Road and Victoria Road to be investigated. 59% would like physical restrictions such as bollards to be used in the area of the Post Office and Dentist's Surgery to prevent cars being parked on the pavements. 66% of young people said pavement parking should be stopped.

### **Vision for the future**

The vision that emerged from the public consultation process was that Mortimer should become a place where:

Drivers are discouraged from speeding in the village. Pedestrians are safe on the pavements and safe crossing points are available. Children are able to get to and from the schools safely. The Parish Council has an agreed plan that can be used in emergencies such as extreme weather, flooding etc.

### **SMPC to look at the feasibility and practicality of the following actions**

- Measures to prevent pavement parking.
- Provision of pedestrian crossing points.
- Speed reduction measures.
- A solution to St Mary's School parking problem.
- The Parish Council to develop an emergency plan for the village.



## **A Prosperous Community**

### **Questionnaire results and commentary**

Although the visible business community did not engage to any significant extent with the questionnaire, it is believed that many people running business replied as individuals: 16% of respondents in employment work from home.

A new community website would promote the benefits of the village and give practical and attractively presented information about it.

### **Vision for the future**

The vision that emerged from the public consultation process was that Mortimer should become a place where:

Those working from home are able to network with others.  
Mortimer presents a positive aspect to the outside world.  
It is easy to find up-to-date information about local businesses and services.

### **Community Actions**

- The new community website promotes Stratfield Mortimer as an attractive place to live, work in or visit.
- Information about local businesses available on community website.
- To publicise the SUN Business Group for small businesses, which meets at Ufton Court.

## A Healthy Community

### Questionnaire results and commentary

From the public consultation process there was support for more opportunities for physical exercise. 330 people (55% of those who replied to this question) would like an annual sports tournament with 18 (3%) people volunteering to help set up such an event. 51% would like an, ideally all-weather, football pitch on the Fairground. 66% would like the tennis courts adapted to make them useable for other sports and 54% would like them floodlit to extend the hours in which they can be used.

Both the adult and youth questionnaires supported the provision on the Fairground of play equipment for older children. 81% of the respondents to the youth questionnaire wanted a zip wire. 58% of adults thought an adventure playground should be provided; this was endorsed by 92% of young people.

Provision of allotments and bicycle anchorage points (described under A Greener Community) would also contribute to making the parishioners healthier.

52% thought public toilet facilities should be provided in the centre of the village and 50% also at the railway station.

### Vision for the future

The vision that emerged from the public consultation process was that Mortimer should become a place where:

Good facilities and opportunities for sport and outdoor activities are available within the village. Public toilet facilities are available in the centre of the village and at the railway station. People are encouraged to walk and cycle in the village.

### Community Actions

- Annual sports tournament
- Organised family walks

### SMPC to look at the feasibility and practicality of the following actions

- Additional outdoor recreational facilities at Fairground
- Investigate provision of public toilet facilities through village centre shops and pubs.
- A modest increase in car park spaces at the Fairground.
- More trees to provide shade on the Fairground.

## **A Greener Community**

### **Questionnaire results and commentary**

57% of respondents felt that the village should be more proactive in reducing our carbon footprint through saving energy, promoting renewable energy and further action on recycling. 35 (4%) people wanted to form and join a Mortimer Green Group to work towards these aims.

To ascertain the true demand for a number of green amenities, people were asked not whether they supported their provision, but whether they would actually use them. 22% of respondents would like to have an allotment if suitable land can be identified in Mortimer while 44%, 32% and 28% would make use of bicycle anchorage points if provided respectively outside village shops, at the Fairground, and in addition to those existing at the railway station.

74% of young people said that a litter free village was very important to them. 64% of adult respondents said they would like the village to have organised litter-picking days enlivened by a picnic or similar community activity.

### **Vision**

The vision that emerged from the public consultation process was that Mortimer should become a place where:

Reduction of the carbon footprint of the village is encouraged and individuals who wish to can find relevant information easily. People who wish to are able to grow their own food through the provision of allotments. People are encouraged to walk and use bicycles within the village. The village is clean and tidy and is kept so by its residents.

### **Community Actions**

- Formation of a Mortimer Green Group.
- Promote reduction of energy consumption.
- Formation of a Gardening Club.
- Organised litter-picking days with social aspects e.g. picnic.

### **SMPC to look at the feasibility and practicality of the following actions**

- The provision of allotments.
- Bicycle anchorage points outside shops, at Fairground and additional ones at railway station.
- A Campaign to reduce litter and dog fouling; more bins and signs if required.



PARISH ACTION PLAN TEMPLATE									
Name of Parish: Stratfield Mortimer					Date Plan Adopted: SMPC 12 Nov 2009				
Objective	Actions	Priority H/M/L	Start Date	Planned Finish Date	Project Manager/Lead Partner	Other Partners	Justification/comments (refer to community support from consultation)	Completed (Give Date)	Sustainable Communities Strategy Theme
<b>Stronger</b> (e.g. including everyone, fostering a sense of belonging and participation in community life, similar life opportunities - including accessible services for all).									
<b>A parish partnership: Mortimer Village Partnership (MVP)</b>	Form Executive Committee to write and adopt constitution, open bank account	H	Aug-09	Sep-09	MVP	Individuals	Needed to support many of the activities in this plan; will strengthen community by enabling people to work together		Stronger
	Community website: see below				MVP				
	Volunteer communications: see below				MVP				
	Foster and support new clubs etc.		Sep-09	on-going	MVP				
	Promote organisations of whole village events		Sep-09	on-going	MVP				
<b>A community website</b>	Form website group and develop phase 1 of website	H	Aug-09	Dec-09	MVP website group	I-next Ltd	35 (4%) people offered to help develop and maintain this. Support for individual website features included 88% for village events diary and 85% for information about clubs.(PPRQ) Fact-finding meetings indicate sufficient volunteers and outline solution.		Stronger
<b>Volunteering</b>	Maintain lists of volunteers and provide good access to information about volunteering opportunities:	H			MVP	West Berks Volunteer Centre	264 (32%) people wished to form a list of volunteers who could help with various village initiatives (PPRQ)		Stronger
	Create a list of volunteers		Sep-09	Dec-09					
	Collect information about volunteering opportunities		Oct-09	on-going					
	Publicise opportunities on website and by email to registered volunteers		Oct-09	on-going					

Objective	Actions	Priority H/M/L	Start Date	Planned Finish Date	Project Manager/Lead Partner	Other Partners	Justification/comments (refer to community support from consultation)	Completed (Give Date)	Sustainable Communities Strategy Theme
<b>To continue to Lobby for improvement of library facilities</b>	Lobby for library improvements	H		ongoing	SMPC & Ward Members	WBC Library Service	PPRQ support for many improvements, including 121 (13%) people writing ideas in PPRQ		Stronger
	Increase size and opening hours to meet village need								
	Increase number and range of books and DVDs								
	Use library for more book associated events								
<b>Book Club</b>	Create a book-reading club	H			MVP		Current book clubs full. 185 (16%) would attend a book club (PPRQ). Fact finding meeting indicates wide range of activities proposed.		Stronger
<b>Disabled facilities</b>	SMPC to continue to lobby and support that the train company provide disabled access to both platforms at the station	H			SMPC	Train company	81% in favour (PPRQ)		Stronger
	To consider the feasibility and practicality of providing play equipment for disabled children at the Fairground	M		Apr-10	SMPC		69% in favour (PPRQ)		Stronger
<b>Additional Royal Mail post boxes</b>	Continue to support ward members to Lobby Royal Mail for mailboxes to replace one removed in Victoria Rd., in Mortimer Hill development and in a village car park	H	Oct-09		SMPC/Ward Members	Royal Mail	448 (51%) wanted Victoria Rd box replaced, 298 (36%) one provided at Mortimer Hill and 321 (39%) one in a carpark to discourage people from parking outside Post Office		Stronger

Objective	Actions	Priority H/M/L	Start Date	Planned Finish Date	Project Manager/Lead Partner	Other Partners	Justification/comments (refer to community support from consultation)	Completed (Give Date)	Sustainable Communities Strategy Theme
<b>Social opportunities for the young</b>	Set up a youth club for 13 - 16 year olds in the Community Centre	H	Sep-09		MVP	Youth Services WBC, Berkshire Association of Clubs for Young People (BACYP)	70% of young people wanted somewhere to hang out with a TV, games, books and a tuck shop. 87 (18%) adults were willing to set up or help occasionally. Fact-finding meeting showed good support available from BACYP and funding sources		Stronger
	Set up a youth club for 9 - 13 year olds	M	Jan-10		MVP facilitating volunteers to form own organisation	BACYP	Only 2% children did not want some form of club for them at the Community Centre (PPRQ)		Stronger
	Saturday morning film club for children	M	Nov-09		MVP facilitating volunteers to form own organisation		132 (25%) people wanted it monthly and a further 38 (7%) weekly (PPRQ)		Stronger
	Youth community group	M	Dec-09		MVP		30 (22%) young people wanted to join a discussion group to forward the ideas in PPRQ		Stronger
<b>Social opportunities for older people</b>	Theatre trip etc club	M	Aug-09		Initially MVP; then form own organisation		174 (31%) people wanted to attend. Fact-finding meeting indicated various needs/activities - priority to be established via questionnaire and Oct-09 meeting		Stronger
	Film club	M	Aug-09		Initially MVP; then form own organisation		251 (41%) would attend monthly		Stronger

Objective	Actions	Priority H/M/L	Start Date	Planned Finish Date	Project Manager/Lead Partner	Other Partners	Justification/comments (refer to community support from consultation)	Completed (Give Date)	Sustainable Communities Strategy Theme
<b>Social opportunities for young families</b>	To support the formation of parent and young family groups	M	Aug-09		Initially MVP; then form own organisation	Mortimer Surgery, healthvisitors, Mortimer Morthor & Toddler Group, MVP,WBC	69 people wanted this. Upon research found that existing groups and the new childrens centre can accomodate all	completed sept 09	Stronger
	To support organised family walks	M	Nov-09		Initially MVP; then form own organisation		146 (29%) would take part monthly		Stronger
<b>Whole village events</b>	Organise events for whole village: e.g. Fun Day, winter fair etc.	H	Oct-09		MVP	Together in Mission (TIM), local sports clubs, churches	33 (4%) offered help with Fun Day, 19 (3%) with a Winter Fair. 85% and 55% respectively thought it was a great idea.		Stronger
<b>Community meeting place</b>	Support possibility of some combination of community coffee shop, Internet café, local produce market etc.	M	Nov-09		Initially MVP; then form own organisation		30 (4%) people were interested in setting this up and 72% thought it was a great idea		Stronger
<b>Safer (e.g. Reducing anti-social behaviour, reducing speed on roads, emergency planning)</b>									
<b>Reduce speed on roads</b>	Continue to lobby for provision of 20 mph school controlled signs outside both schools	H	Oct-09		SMPC/Ward Members	WBC Highways Dept	89% support (50% considered this essential plus another 39% considered it desirable)		Safer
	Further vehicle activated signs	H			SMPC	WBC Highways Dept	78% support (28% considered this essential plus another 50% considered it desirable)		Safer
	To continue to explore other traffic calming measures as may be deemed necessary	H			SMPC	WBC Highways Dept			Safer
<b>Pedestrian safety</b>	To continue to investigate the feasibility of crossing points on West End and Victoria Roads	H			SMPC	WBC Highways Dept/Ward Members	70% wanted SMPC to investigate feasibility		Safer



Objective	Actions	Priority H/M/L	Start Date	Planned Finish Date	Project Manager/Lead Partner	Other Partners	Justification/comments (refer to community support from consultation)	Completed (Give Date)	Sustainable Communities Strategy Theme
<b>Prevent pavement parking</b>	To continue to look at how to minimise pavement parking in the village	H			SMPC	WBC Highways Dept	79% support		Safer
<b>St. Mary's School parking solution</b>	To work with appropriate partners to find a solution to the current issues outside St Mary's School	H			SMPC/St Mary's School Governors/Ward Members/WBC		468 (66%) people felt an additional carpark an acceptable solution; a subsidised or free bus had equal support (approx. 230 (33%) each) Only 17% thought nothing should be done or the area be avoided at school pickup/dropoff times		Safer
<b>Emergency planning</b>	Develop and maintain an Emergency Plan for the village	M			SMPC/Ward Members	WBC	Request from WBC		Safer
<b>Prosperous (e.g. Supporting economy of villages, Tourism, Supporting employment in rural areas)</b>									
<b>Portray Mortimer as an attractive place to live, work or visit</b>	MVP website including information about local business	M	Dec-09		MVP website group	SMPC	PPRQ comments		Prosperous
<b>Promote small business/homeworker networking</b>	Publicise and support local Business Groups	M	on-going		MVP	SUN Business Group/SMPC			Prosperous
<b>Healthy (e.g. fostering a sense of place and belonging, improving health and well-being of local people and young people, promoting independence of vulnerable people)</b>									
<b>To improve outdoor recreational spaces</b>	To continue to look at the feasibility and practicality of improving outdoor recreational spaces								
	To consider the feasibility and practicality of providing play equipment for disabled children at the Fairground	See under Stronger							
	To look at the feasibility and practicality of providing play facilities for older children	L			SMPC	Youth community group	58% in favour 20 % against		Healthy

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	To consider the provision of an additional football pitch for the village	L			SMPC	Community Centre, football clubs	Requests from local organisations from the questionnaire		Healthy
	Research possibilities of increasing tennis court use								
	To look at adapting for additional sports	L			SMPC		66% in favour 15 % against		Healthy
	To consider floodlighting	L			SMPC	Tennis club	54% in favour 24% against		Healthy
	Other Fairground facility enhancement								
	To consider modest increase in the size of car park	L			SMPC		58% in favour 27% against		Healthy
	To consider the practicality of providing more trees for shade	L			SMPC		496 (62%) people would like this		Healthy
	Annual sports tournament	M	Jan-10		MVP	Sports clubs	330 (54%) people would like one; 18 (3%) offered to organise		Healthy
	To support organised family walks	M	Nov-09		Initially MVP; then to form own organisation	WBDC Sports & Leisure	173 (34%) people would like this; 37 (7%) offered to be involved in organising		Healthy
<b>Public toilet facilities</b>	Research possibility for public toilet facilities	M			SMPC		52% wanted village centre facilities and 50% also at the station		Healthy
	Lobby rail authorities to re-open toilet at railway station	M			SMPC				Healthy
<b>Greener</b> (e.g reducing carbon footprint in the community, reducing waste and increasing recycling, encourage consumption of local produce, increasing diversity of local wildlife).									
<b>Establish Mortimer Green Group (MGG)</b>	Fact-finding meeting to establish scope	H	Aug-09	Sep-09	MGG		35 (4%) people expressing interest in joining group in PPRQ		Greener
	Call inaugural meeting establish remit	H	Aug-09	Sep-09	MGG	Look at similar groups in locality	504 people (57%) expressed importance of group		

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	Have a stall/table at Mortimer Fun Run to promote group and likely first initiative of a renewables database	H	Aug-09	Sep-09	MGG	Fun Run organisers			
<b>Renewables in Mortimer</b>	Build up database of current renewables use in village	H			MGG	MVP website group	Comments on PPRQ and at February meeting		Greener
	Design questionnaire								
	Distribute questionnaire								
	Publish on web								
	Provide advice & support on renewables								
<b>Reduce energy consumption</b>	Look at assessing the carbon footprint of the village, publicise ways of reducing it and monitor and publicise village energy consumption.				MGG				Greener
<b>Provide allotments / growing space</b>	To investigate the statutory requirements for the provision of allotments	H			SMPC		195 (22%) people expressing interest in having an allotment in PPRQ		Greener
	Gardening club	M	Aug-09		Initially MVP; then form own organisation	MGG	235 (38%) people wanted one, 50 (8%) offered to help.		Greener
<b>MGG website presence</b>	Set up and manage a web presence to include: freecycle/swapshop, database of renewables in the village, liftshare, recycling support, voluntary activities	M	Nov-09	Early 2010	MVP website group				Greener
<b>Organised litter picking</b>	Occasional organised litter-picking days with picnic	M	Feb-10		SMPC/MVP		421 (64%) wanted this with 43 (7%) offering to help organise		Greener
<b>Encourage cycling/reduce driving</b>	To discuss and consider the provision of cycle anchorage points around the village	M			SMPC	Ward Members	387 (44%) would use outside village shops, 233 (28%) additional at station, 268 (32%) on the		Greener
<b>Anti-litter and dog fouling</b>	To continue to promote anti dog-fouling and anti litter	M			SMPC	MGG	55% support campaign, 68% more litter bins		Greener